

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, November 21 2024 at 6:00 p.m.
Township of Strong Office

The Zoom Link to attend the virtual meeting is available on the website;
<https://calendar.strongtownship.com/meetings>

Present: Burk's Falls – John Wilson (in person)
Joly – Budd Brown (in person)
Machar – Neil Scarlett (in person)
Ryerson – Absent
South River – Robert Brooks (virtual – arrived at 6:06 pm)
Strong – Marianne Stickland (in person)
Sundridge – Justine Leveque (virtual)

Absent: Ryerson – Glenn Miller

Staff Present: CBO: Brian Dumas (in person), Secretary: Kim Dunnett (in person)

Guests: No guests attended.

1. Call to Order

The Joint Building Committee meeting was called to order at 6:05 pm by the Chair Budd Brown.

2. Declaration of Pecuniary Interest

No pecuniary interest was declared by the JBC members attending.

3. Approval of Agenda

Resolution # 2024-038

Moved by: John Wilson

Seconded by: Justine Leveque

Be it resolved that this committee does hereby approve the agenda of the regular meeting for November 21, 2024 as presented.

Carried

4. Delegation

No requests were submitted.

5. Adoption of Minutes

5.1 September 19, 2024

Resolution # 2024-039

Moved by: Neil Scarlett

Seconded by: John Wilson

Be it resolved that this committee does hereby adopt the minutes of September 19, 2024 regular meeting, as circulated.

Carried

6. Approval of Financials

The Secretary gave the current GL bank balance and a brief update on the terminology for surplus funds. Strong Treasurer was consulted and stated it is viewed as a liability, at year end it calculated to be shown as a deferred revenue.

6.1 Financial Report September 2024

6.2 Financial Report October 2024

Resolution # 2024-040

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Moved by: Robert Brooks

Seconded by: Marianne Stickland

Be it resolved that this committee does hereby approve the following expenses of;

- September 2024 \$25,772.91
- October 2024 \$30,298.62

and accepts the Financial Reports for September and October 2024.

Carried

7. Items of Discussion

7.1 2025 Draft Budget Prep

At this time the committee members did not have any items for the 2025 draft budget outside of the normal items that staff prepare.

8. Staff Reports

No items were submitted.

9. Correspondence

No items were submitted.

10. Closed Session

10.1 Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Legal Matters

10.2 Section 239(2)(d) labour relations or employee negotiations; Wage Review

Resolution #2024-041

Moved by: John Wilson

Seconded by: Justine Leveque

Be it resolved that this committee does hereby enter into a Closed Session as per the Municipal Act, C. 25, S.O. 2001 as amended, Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose: Legal Matters; and Section 239(2)(d) labour relations or employee negotiations; Wage Review at 6:15 pm.

Carried

The JBC Committee resumed the regular meeting at 7:20 p.m. The JBC Chair reported that the committee did discuss the matters they were permitted to under the resolution authorizing the public exclusion.

Resolution # 2024-042

Moved by: Marianne Stickland

Seconded by: Robert Brooks

Be it resolved that this committee does hereby recommend that any outstanding building permit maintenance fees after 6 months be added to the tax roll including interest monthly charges. The municipality will retain a \$50.00/year admin fee and remainder to be submitted to the JBC once collected.

Carried

Resolution # 2024-043

Moved by: John Wilson

Seconded by: Justine Leveque

Be it resolved that this committee does hereby recommend offering Yves Savage a DCBO position effective January 1, 2025, as per wages discussed by the JBC.

Carried

Recorded vote requested by Councillor John Wilson

	For	Against
Robert Brooks	X	
Budd Brown	X	
Justine Leveque	X	

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Glenn Miller	absent	absent
Neil Scarlett	X	
Marianne Stickland	X	
John Wilson		X

11. Adjournment

Resolution # 2024-044

Moved by: Robert Brooks

Seconded by: Justine Leveque

Be it resolved that this committee does hereby adjourn at 7:24 pm to meet again on January 16, 2025 at 6:00 pm or at the call of the Chair.

Carried

Kim Dunnett, Secretary

Budd Brown, Chair