

# JOINT BUILDING COMMITTEE MEETING

## Minutes

Thursday, March 21, 2024 at 6:00 p.m.

Township of Strong Office

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**The Zoom Link to attend the virtual meeting is available on the website;**

**<https://calendar.strongtownship.com/meetings>**

**Present:** Burk's Falls – John Wilson (in person)  
Joly – Budd Brown (in person)  
Machar – Lynda Carleton (in person - alternate)  
Ryerson – Glenn Miller (in person)  
South River – Robert Brooks (virtual)  
Strong – Tim Bryson (virtual)  
Sundridge – Justine Leveque (in person)

**Absent:** CBO: Brian Dumas, Machar – Neil Scarlett

**Staff Present:** Secretary: Kim Dunnnett (in person)

**Guests:** No attendance

### 1. Call to Order:

The Joint Building Committee meeting was called to order at 6:00 p.m. by the Chair Budd Brown.

### 2. Declaration of Pecuniary Interest:

No pecuniary interest was declared.

### 3. Approval of Agenda:

#### Resolution # 2024-017

**Moved by: Justine Leveque**

**Seconded by: Robert Brooks**

Be it resolved that this committee does hereby approve the Agenda of the regular meeting for March 21, 2024 as presented.

***Carried***

### 4. Delegation:

No requests were submitted.

### 5. Adoption of Minutes:

#### Resolution # 2024-018

**Moved by: Glenn Miller**

**Seconded by: John Wilson**

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of February 15, 2024 as circulated.

***Carried***

### 6. Financial Report:

The Secretary stated the current bank G/L balance.

#### Approval of Financials:

#### Resolution # 2024-019

**Moved by: John Wilson**

**Seconded by: Robert Brooks**

Be it resolved that this committee does hereby approve the following expenses of;

- February 2024      \$45,843.43

and accepts the Financial Report for February 2023.

***Carried***

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### 7. JBC Vehicle:

#### Resolution # 2024-020

Moved by: John Wilson

Seconded by: Glenn Miller

Be it resolved that this committee does hereby transfer the 2020 Chevrolet Silverado 1500 WT, as per Strong's Procurement Policy section 15.1 to the Strong, South River, Joly & Burk's Falls By-law Enforcement Department upon payment amount of \$28,000.00 as is, not including winter tires;

And that the committee authorizes as per Strong's Policy section 4.6 the purchase of 2024 Chevrolet 1500 Silverado Crew Cab WT in the amount of \$59,606.94 HST included from True North Chevrolet Cadillac Ltd. in order to meet legislative timelines for building inspections, as set out in the Ontario Building Code.

And Further that the following additional option(s) be added to the vehicle at an extra cost as quoted remote start and under coating.

And Further that the purchase is subject to a staff report verifying the eligible use of the emergency section of the Strong Township Procurement By-law.

**Carried**

### 8. CBO Report:

No report given.

### 9. Correspondence:

The Committee had a brief discussion on the Building By-law and staff reports. The Committee directed the secretary to add CBO Report timeline submission to the next agenda as an item of discussion.

9.1 Burk's Falls – R2024-49, R2024-50

**Received**

9.2 Joly - R2024-0049, R2024-0089

**Received**

9.3 Machar – R40-24

**Received**

9.4 Ryerson – R26-24, R35-24, R36-24

**Received**

9.5 South River – R46-2024, R75-2024, R80-2024

**Received**

9.6 Strong - R2024-006, R2024-092, 2024-093

**Received**

### 10. Closed Session:

No items required.

### 11. Adjournment:

#### Resolution # 2024-021

Moved by: Justine Leveque

Seconded by: Tim Bryson

Be it resolved that this committee does hereby adjourn at 7:03 p.m. to meet again on April 18, 2024 at 6:00 p.m. or at the call of the Chair.

**Carried**

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Kim Dunnett, Secretary

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Budd Brown, Chair