

**TOWNSHIP OF STRONG  
COUNCIL MEETING  
ON JULY 11, 2023  
AT 5:30 P.M.  
PUBLIC MEETING AT 7PM ZONING AMENDMENT**

**NOTICE:** Zoom Link to attend the meeting virtually is available on the website at <https://calendar.strongtownship.com/meetings>.

**Council Members Present (in person):** Mayor Tim Bryson. Councillors Jeff McLaren, Kevin Noaik, Jim Ronholm and Marianne Stickland.

**Staff Present (in person):** Lois O'Neill-Jackson, Acting Clerk

**Guests Present (in person):** Bob and Carol Cadman (7:00 p.m.)

**1.0 Meeting Declared Open at 5:30 PM by Mayor Tim Bryson**  
**R2023-293**

**Moved By: Kevin Noaik                      Seconded by: Jeff McLaren**

Be it resolved that the Council for the Township of Strong hereby appoints Lois O'Neill-Jackson of VS Municipal Solutions, as the Acting Clerk for this July 11, 2023 Regular Council Meeting.

**Carried**

**2.0 Pecuniary Interest Declared**

Marianne Stickland declared a conflict with item 1.0 as her grandson is an employee of VS Solutions, a division of VS Municipal Solutions. She did not participate in the discussion or vote on the matter.

**3.0 Adoption of Agenda**  
**R2023-294**

**Moved by: Kevin Noaik                      Seconded by: Marianne Stickland**

Be it resolved that the Council for the Township of Strong approve the July 11, 2023 regular meeting agenda, as circulated.

**Carried**

**4.0 Adoption of Minutes**

**4.1      R2023-295**

**Moved by: Marianne Stickland                      Seconded by: Jeff McLaren**

Be it resolved that the Council for the Township of Strong adopt the Minutes of the June 27, 2023 regular meeting, as circulated.

**Carried**

**4.2      Business Arising from Minutes**

Council noted that 9.1 was deferred for more information and 9.2 was deferred to the 2024 budget.

**5.0 Delegation**

None.

**TOWNSHIP OF STRONG  
COUNCIL MEETING  
ON JULY 11, 2023  
AT 5:30 P.M.  
PUBLIC MEETING AT 7PM ZONING AMENDMENT**

**6.0 Comments/Communications/Correspondence**

None.

**7.0 Report of Committees**

None.

**8.0 Discussion Items**

**8.1 Planning Staffing and 10 Year Official Plan and Zoning By-law Update**

**After a short break at 6:49 p.m. Council moved to item 11.0 Public Meeting/Notice.**

**R2023-299**

**Moved By: Jeff McLaren**

**Seconded by: Kevin Noaik**

That Council receive Staff Report 2023-014 regarding municipal planning for the Township of Strong;

And staff be directed to expand their staff report to include:

1. A description of the process used to handle applications;
2. The cost of:
  - a) Application fees received annually;
  - b) Total staff cost and hours spent:
    - i. Weekly
    - ii. Monthly
    - iii. Annually;
  - c) Total contract staff costs and hours annually;
  - d) Planning hours per file
    - i. Staff
    - ii. Contract staff;
3.
  - a) Number of open planning files;
  - b) Number of planning inquiries unapplied for;
  - c) Status of applications in chronological order and age of applications;
4. Actual response times from:
  - a) Staff
  - b) Contract staff/planner
  - c) Total turnaround back to applicant;
5. A copy of current contract with planner in regard to deliverables and job description;

Plus any other information relevant to a comprehensive report on the current state of municipal planning in Strong Township;

For the next focused regular meeting on August 8, 2023.

**Carried**

**R2023-300**

**TOWNSHIP OF STRONG  
COUNCIL MEETING  
ON JULY 11, 2023  
AT 5:30 P.M.  
PUBLIC MEETING AT 7PM ZONING AMENDMENT**

**Moved By: Jeff McLaren**

**Seconded by: Kevin Noaik**

Be it resolved that the Council for the Township of Strong direct staff to provide samples of Administrator Planner/Manager of Development Services general job descriptions with related annual costs to the August 8, 2023 regular focused meeting.

**Carried.**

**R2023-301**

**Moved By: Jeff McLaren**

**Seconded by: Jim Ronholm**

Be it resolved that the Council for the Township of Strong directs that all current application be transferred to the Clerk, and all future planning inquiries and applications be directed to the Clerk.

**Carried.**

**8.2 Planning Application Guide**

**R2023-302**

**Moved By: Marianne Stickland Seconded by: Jim Ronholm**

Be it resolved that the Council for the Township of Strong have reviewed the Draft Planning Application Guide.

**Carried**

**8.3 Planning Forum with Andrew Sprunt**

**R2023-303**

**Moved By: Marianne Stickland Seconded by: Kevin Noaik**

Be it resolved that the Council for the Township of Strong have received and reviewed the proposal submitted by Andrew Sprunt regarding a Planning Issues and Improvements Forum, and  
Hereby approve proceeding with the forum arranged and facilitated by Andrew Sprunt and Keelin Pringnitz.

**Defeated**

**R2023-304**

**Moved By: Marianne Stickland Seconded by: Kevin Noaik**

Be it resolved that the Council for the Township of Strong direct staff to contact the MMAH to provide a planning overview session for Council for the August 8, 2023 regular focused meeting.

**Carried.**

**9.0 Staff Reports**

None.

**10.0 Council Member Reports**

None.

**11.0 Public Meeting/Notice**

**TOWNSHIP OF STRONG  
COUNCIL MEETING  
ON JULY 11, 2023  
AT 5:30 P.M.  
PUBLIC MEETING AT 7PM ZONING AMENDMENT**

**11.1 Zoning By-law Amendment – 16 Albert Street  
R2023-296**

**Moved By: Kevin Noaik    Seconded by: Jeff McLaren**

Be it resolved that the Council for the Township of Strong Close the regular meeting of Council and commence the public meeting of Council at 7:00 p.m.

**Carried**

**Guests in Attendance:** Bob and Carol Cadman

The Mayor opened the meeting pursuant to Section 34 of the Planning Act. The Clerk provided the method of notice of which the meeting was given and confirmed that zero written comments were received and there were zero requests for a verbal submission.

The purpose of the application is to zone the subject lands to the Rural Residential (RR) Zone. The subject lands were historically used for a restaurant business and are currently zoned Commercial Employment Exception (CE-1). The restaurant business discontinued operation some time ago and the owner wishes to zone the lands to a Rural Residential Exception (RR-9) to recognize the current residential use of the lot and also to permit the construction of a new detached garage. The proposed zone exception would create site-specific regulations to reflect the current lot area and front yard setback of the lot and would also permit a reduced exterior side yard setback from 7.5 metres to 7.3 metres to accommodate the proposed detached garage.

The applicant spoke and explained the reasons for the amendment and provided a summary of the proposed project. There were no public comments or questions.

Council raised no questions on the proposed amendment.

**R2023- 297**

**Moved By: Jeff McLaren                      Seconded by: Marianne Stickland**

Be it resolved that the Council for the Township of Strong Close the Public meeting of Council and resume the regular meeting of Council at 7:03 p.m.

**Carried**

**12.0 By-Laws**

**12.1 By-law 2023-026 Zoning By-law Amendment – 16 Albert Street  
R2023-298**

**Moved By: Marianne Stickland                      Seconded by: Kevin Noaik**

Be it resolved that the Council for the Township of Strong have read By-Law 2023-026 being a by-law to amend By-law No. 2014-19 as amended,

**TOWNSHIP OF STRONG  
COUNCIL MEETING  
ON JULY 11, 2023  
AT 5:30 P.M.  
PUBLIC MEETING AT 7PM ZONING AMENDMENT**

the Zoning By-law for the Township of Strong with respect to lands located in Part 11 and 12 of Plan M3, located in Part Lot 20, Concession 9 known as 16 Albert Street, in the Township of Strong, District of Parry Sound;  
And that Council for the Township of Strong hereby authorize the Mayor and Clerk Administrator to sign this by-law and affix the Seal of the Corporation thereto.

**Carried**

Bob and Carol Cadman left the meeting.

**Council returned to item 8.0 Discussion Items at 7:04 p.m.**

**13.0 Closed Session**

None.

**14.0 Adjournment**

**R2023-305**

**Moved by: Jim Ronholm**

**Seconded by: Kevin Noaik**

Be it resolved that the Council for the Township of Strong hereby adjourn the regular meeting at 8:12 p.m. until the special meeting scheduled on July 11, 2023 at 8:15 p.m.

**Carried**

---

**Mayor, Tim Bryson**

**Clerk, Lois O'Neill-Jackson**