

JOINT BUILDING COMMITTEE MEETING

Minutes

Thursday, January 19, 2023 at 6:00 p.m.
Township of Strong Office

The Zoom Link to attend the virtual meeting is available on the website;
<https://calendar.strongtownship.com/meetings>

Present: Burk's Falls – John Wilson
Joly – Budd Brown (by teleconference)
Machar – Neil Scarlett
Ryerson – Glenn Miller
South River – Robert Brooks (by teleconference)
Strong – Tim Bryson (by teleconference)
Sundridge – Justine Leveque

Absent:

Staff Present: CBO: Brian Dumas (by teleconference), Secretary: Kim Dunnett

Guests: Katey Brimacombe

1. Call to Order:

The Joint Building Committee meeting was called to order at 6:00 p.m. by the Secretary. An introduction of Committee Members was made, along with a brief description of the committee's history. The Secretary opened the floor for nominations for Chair and Vice Chair for the 2023 term. The meeting was turned over to the newly appointed Chair Budd Brown.

2. Appoint Chair & Vice Chair:

Resolution: 2023-001

Moved by: Neil Scarlett

Seconded by: Glenn Miller

Be it resolved that this committee does hereby appoint Budd Brown, as Chair for the 2023 term.

Carried

Resolution: 2023-002

Moved by: Glenn Miller

Seconded by: Justine Leveque

Be it resolved that this committee does hereby appoint Tim Bryson, as Vice Chair for the 2023 term.

Carried

3. Declaration of Pecuniary Interest: No pecuniary interest was declared.

4. Approval of Agenda:

Resolution # 2023-003

Moved by: Justine Leveque

Seconded by: Neil Scarlett

Be it resolved that this committee does hereby approve the Agenda of the regular meeting for January 19, 2023 as presented.

Carried

5. Delegation: None

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6. Adoption of Minutes:

Resolution # 2023-004

Moved by: Neil Scarlett

Seconded by: Robert Brooks

Be it resolved that this committee does hereby adopt the minutes of the regular meeting of October 20, 2022, as circulated. **Carried**

7. Approval of Financials:

Resolution # 2023-005

Moved by: John Wilson

Seconded by: Glenn Miller

Be it resolved that this committee does hereby approve the following expenses of;

- October 2022 \$26,814.92
- November 2022 \$18,261.95
- December 2022 \$23,534.68

and accepts the Financial Reports for October, November and December 2022. **Carried**

Financial Report: The Secretary presented the current bank account balance. It was communicated that the yearend review and audit will begin in February.

8. CBO Report: The CBO gave a brief outline on CGIS CBO module, e-permitting and how it would work. CBO will be obtaining more information on e-permitting to be presented at a meeting. The past couple of years have been busy, the CBO expects a good year ahead. Enforcement has been extremely busy and is time consuming, but CBO is working through the files.

9. Correspondence:

[9.1-9.3] The Secretary advised the representatives that 3 resolutions were received from member municipalities regarding the Building Inspector wage increase and 4 municipalities did not respond in 30-day time period, therefore they are considered as a positive support. The increase will be applied as of January 1, 2023.

9.4 MMAH: The pros and cons of an internship was discussed, this could be an option for future staffing.

10. New Business: Members had a brief discussion on housing crisis and permit fees.

11. Closed Session: None

12. Adjournment:

Resolution # 2022-006

Moved by: Glenn Miller

Seconded by: Justine Leveque

Be it resolved that this committee does hereby adjourn at 7:24 p.m. to meet again on February 16, 2023 at 6:00 p.m. or at the call of the Chair. **Carried**

Kim Dunnett, Secretary

Budd Brown, Chair