

**TOWNSHIP OF STRONG  
COUNCIL MEETING  
ON SEPTEMBER 27, 2022  
AT 5:30 P.M.**

**NOTICE:** Zoom Link to attend the meeting virtually is available on the website at <https://calendar.strongtownship.com/meetings>.

**Council Members Present:** Mayor Kelly Elik (in person). Councillors Jody Baillie (in person), Jason Cottrell (virtually – removed at 9:21PM), Jeff McLaren (in person) and Marianne Stickland (in person).

**Guests Present (virtually):** Justine Leveque (5:30PM-8:26PM), Todd Fremlin, Public Works Consultant (5:59PM-7:20PM, 7:27PM-7:37PM), Peggy Young-Lovelace (8:25PM-8:58PM)

**Guests Present (in person):** Martin Minor (5:58PM – 6:35PM), Tim Bryson (6:30PM – 8:25PM)

**1.0 Meeting Declared Open at 5:30 PM by Mayor Kelly Elik**

**2.0 Pecuniary Interest Declared**

None

**3.0 Adoption of Agenda**

**R2022-351**

**Moved by: Jody Baillie**

**Seconded by: Jason Cottrell**

Be it resolved that the Council for the Township of Strong approve the September 27, 2022 meeting agenda, as circulated.

**Carried**

**4.0 Adoption of Minutes**

**4.1 R2022-352**

**Moved by: Marianne Stickland**

**Seconded by: Jeff McLaren**

Be it resolved that the Council for the Township of Strong adopt the Minutes of the September 13, 2022 regular meeting, as circulated.

**Carried**

**4.2 Business Arising from Minutes**

**4.2.1 Beaver Control Appointment**

**R2022-353**

**Moved By: Marianne Stickland Seconded by: Jody Baillie**

Be it resolved that the Council for the Township of Strong hereby direct staff to prepare a By-law to Appoint Beaver Control for Archie McLaren and repeal By-law 2022-040.

**Carried**

**4.2.2 National Day for Truth and Reconciliation**

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A motion is to be introduced at the next regular meeting to allow flex-use of the National Day for Truth and Reconciliation.

**4.2.3 Machar Strong Boundary Rd**

Council was provided with the Township of Strong and Township of Machar Boundary Agreement.

**5.0 Delegation**

None

**6.0 Comments/Communications/Correspondence**

**6.1 Camille Barr, Almaguin Highlands Health Council – Intent to Appoint R2022-354**

**Moved By: Jeff McLaren                      Seconded by: Jody Baillie**

Be it resolved that the Council for the Township of Strong have received correspondence dated September 19, 2022 on behalf of the Almaguin Highlands Health Council (AHCC); and  
Hereby confirm the Township of Strong's intent to appoint a member as a representative on AHCC for the 2022-2026 term.

**Carried**

**6.2 Labour Market Group – July Job Report & August Newsletter**

Received

**6.3 Darren Anderson, AHSS – Request for Donation R2022-355**

**Moved By: Marianne Stickland                      Seconded by: Jeff McLaren**

Be it resolved that the Council for the Township of Strong have hereby received correspondence dated September 23, 2022 from Darran Andersen, Manufacturing Technology Teacher, AHSS; and  
Hereby provide an exemption to By-law 2003-1463 Schedule A Item 4, to allow removal of lawnmowers and snow blowers from Landfill #1 for the purpose of providing an educational opportunity for local students; and  
That AHSS is of the understanding that these items are recovered and used at your own risk;  
That all removed items be returned to Landfill #1 for proper disposal once they are no longer of use.

**Carried**

**6.4 Comment Forms – Sept 19 – 21**

Received.

**7.0 Report of Committees**

**7.1 Sundridge Strong Fire Department Committee – September 8**

Received

**7.1.1 Municipal Fire Protection Agreement – Township of Joly R2022-356**

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**Moved By: Jeff McLaren                      Seconded by: Jody Baillie**

Be it resolved that the Council for the Township of Strong hereby receive the Draft Municipal Fire Protection Agreement with the Township of Joly; and

That staff be directed to prepare the final agreement for adoption by by-law at the next regular meeting of Council.

**Carried**

**7.1.2 SSFD Agreement  
R2022-357**

**Moved By: Jeff McLaren   Seconded by: Marianne Stickland**

Be it resolved that the Council for the Township of Strong hereby receive the Draft Agreement for the Joint Management and Operation of a Fire Department; and

That staff be directed to prepare the final agreement for adoption by by-law at the next regular meeting of Council.

**Carried**

**7.2     Joint Building Committee – September 15**  
Received

**7.3     Sundridge & District Medical Centre Committee – September 20**  
Received

**7.3.1   Renovation Budget Update**  
Councillor Stickland provided an overview.

**7.4     Almaguin Community Economic Development Committee –  
September 22**  
Received

**8.0     Discussion Items**

**8.1     Operations Update – COVID-19**  
The Clerk Administrator advised of changes to travelling.

**8.2     Application for Consent – Con 11 Pt Lot 20 (Albert St/Adams Rd)  
R2022-358**  
**Moved By: Jeff McLaren                      Seconded by: Marianne Stickland**  
Be it resolved that the Council for the Township of Strong have reviewed the pre-consultation application for a severance at Concession 11, Pt Lot 20, Albert St/Adams Rd, and the Municipal Planning Services Ltd. Memo dated September 22, 2022; and

That Council for the Township of Strong approve the application in principal for the creation of two lots described as Lot 1 being ± 2.7 ha with ± 85.5 m frontage on Adams Rd; Lot 2 being ± 3.1 ha with ± 77.5 m frontage on Albert St; Retained being ± 6.3 ha with frontage on Albert St; with the following conditions:

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1. The usual conditions of the Central Almaguin Planning Board
2. The applicant enter into a consent or site plan agreement for the severed lots to address matters related to the entrance location, limitations on site alterations and the establishment of building envelopes in a manner that addresses requirements of the EIS and noise study;
3. The applicant's solicitor submit an undertaking to register the agreements subsequent to the registration of the lots;
4. The Township of Strong be provided with a copy of the survey showing the new and retained parcels; and
5. The applicant convey to the Township of Strong \$500 cash-in-lieu of parkland per lot.

**Carried**

Council invited Todd Fremlin, Public Works Consultant, to complete his report when he joined the meeting.

**9.0 Staff Reports**

**9.1 Todd Fremlin, Public Works Consultant**

**9.1.1 Surface Treatment Tender**

**R2022-359**

**Moved By: Jeff McLaren**

**Seconded by: Marianne Stickland**

Be it resolved that the Council for the Township of Strong hereby direct staff to tender for the supply and apply of gravel material to all Township roads moving forward, and stockpile for Township purposes.

**Carried**

**R2022-360**

**Moved By: Marianne Stickland Seconded by: Jody Baillie**

Be it resolved that the Council for the Township of Strong hereby direct the Public Works Consultant to quote ditching in 2022 for Albert St. S. and postponing surface treatment of Albert St. N. and S. until 2023.

**Carried**

**8.3 Customer Service Standards Policy**

**R2022-361**

**Moved By: Marianne Stickland**

**Seconded by: Jeff McLaren**

Be it resolved that the Council for the Township of Strong hereby receive the Draft Customer Service Standards Policy; and

That staff be directed to prepare the final policy for adoption by by-law at the next regular meeting of Council.

**Carried**

**8.4 Complaints Handling Policy**

**R2022-362**

**Moved By: Jody Baillie**

**Seconded by: Jeff McLaren**

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Be it resolved that the Council for the Township of Strong hereby receive the Draft Complaints Handling Policy; and  
That staff be directed to prepare the final policy for adoption by by-law at the next regular meeting of Council.

**Carried**

**8.5 By-law Complaints Handling Policy**

**R2022-363**

**Moved By: Jason Cottrell**

**Seconded by: Marianne Stickland**

Be it resolved that the Council for the Township of Strong hereby receive the Draft By-law Complaints Handling Policy; and  
That staff be directed to prepare the final policy for adoption by by-law at the next regular meeting of Council.

**Carried**

**8.6 Handling Unreasonable Customers Policy**

**R2022-364**

**Moved By: Jody Baillie**

**Seconded by: Jeff McLaren**

Be it resolved that the Council for the Township of Strong hereby receive the Draft Handling Unreasonable Customers Policy; and  
That staff be directed to prepare the final policy for adoption by by-law at the next regular meeting of Council.

**Carried**

**8.7 Social Media Policy**

**R2022-365**

**Moved By: Jeff McLaren**

**Seconded by: Marianne Stickland**

Be it resolved that the Council for the Township of Strong hereby receive the Draft Social Media Policy; and  
That staff be directed to prepare the final policy for adoption by by-law at the next regular meeting of Council.

**Carried**

**9.0 Staff Reports**

**Council moved item 9.1 to after item 8.2**

**10.0 Council Member Reports**

None

**11.0 Public Meeting/Notice**

None

**12.0 By-Laws**

**12.1 2022-041 By-law to Authorize Electronic Signatures**

**R2022-336**

**Moved By: Jody Baillie**

**Seconded by: Jeff McLaren**

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Be it resolved that the Council for the Township of Strong have reviewed By-law 2022-041 being a By-law to Authorize Electronic Signatures;

And that the Council for the Township of Strong support this by-law and hereby authorize the Clerk Administrator and the Mayor to sign this by-law and affix the seal of the Corporation thereto.

**Carried**

**13.0 Closed Session**

**R2022-367**

**Moved By: Jody Baillie**

**Seconded by: Marianne Stickland**

Be it resolved that the Council for the Township of Strong enter into a Closed Session of Council as per the Municipal Act, C. 25, S.O. 2001 as amended, Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees; Public Works Staffing Matters; and Administration Staffing Matters; at 8:30 p.m.

**Carried**

***The Council for the Township of Strong resumed the regular meeting of Council at 9:25 p.m. The Mayor reported that Council discussed the matters they were permitted to under the resolution authorizing the public exclusion. Councillor Cottrell was removed from the meeting at 9:21 p.m. The Clerk Administrator was provided direction in Closed Session.***

**14.0 Adjournment**

**R2022-368**

**Moved by: Jody Baillie**

**Seconded by: Marianne Stickland**

Be it resolved that the Council for the Township of Strong hereby adjourn the regular meeting at 9:26 p.m. until the Tri-Council meeting scheduled on September 29, 2022 at 6:00 p.m.

**Carried**

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**Mayor, Kelly Elik**

**Clerk Administrator, Caitlin Haggart**