

**TOWNSHIP OF STRONG
COUNCIL MEETING
ON OCTOBER 26, 2021
AT 5:30 P.M.**

NOTICE: Due to physical distancing requirements, limited members of the public are permitted to attend Council meetings in person at this time. Please pre-register with the Clerk Administrator. Zoom Link to attend the virtual meeting is available on the website at <https://calendar.strongtownship.com/meetings>.

Council Members Present: Mayor Kelly Elik (in person), Councillors Jody Baillie (in person), Jason Cottrell (electronic – connected at 5:35PM), Jeff McLaren (in person), Marianne Stickland (in person).

Staff Present (in person): Dan Truchon – Treasurer (5:30PM – 8:51PM), Chris Fraser – Municipal Law Enforcement Officer (5:30PM – 8:51PM), Andrew Boucher – Public Works Superintendent (5:30PM – 7:34PM)

Guest(s) Present (in person): Peter Simcisko, Watson & Associates Economists Ltd. (5:30PM – 6:50PM)

1.0 Meeting Declared Open at 5:30 PM by Mayor Elik

2.0 Pecuniary Interest Declared

None

3.0 Adoption of Agenda

R2021-336

Moved by: Marianne Stickland

Seconded by: Jody Baillie

Be it resolved that the Council for the Township of Strong approve the October 26, 2021 meeting agenda as circulated.

Carried

4.0 Adoption of Minutes

4.1 R2021-337

4.2 Moved by: Jody Baillie

Seconded by: Marianne Stickland

Be it resolved that the Council for the Township of Strong adopt the Minutes of the October 12, 2021 regular meeting, as circulated; and the Minutes of the October 14, 2021 special meeting: Tri/Bi-Council, as circulated.

Carried

4.3 Business Arising from Minutes

None

5.0 Delegation

5.1 Watson and Associates Economists Ltd. – Township of Strong Asset Management Plan

R2021-338

Moved By: Jeff McLaren

Seconded by: Marianne Stickland

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Be it resolved that the Council for the Township of Strong recognize item 5.1 on the October 26, 2021 Council agenda as a professional presentation pursuant to Procedural By-law 2011-08, therefore waive the 15 minute time limit for delegations.

Carried

Mr. Peter Simcisko, Watson & Associates Economists Ltd., went through his submitted presentation with respect to the Asset Management Plan for the Township of Strong.

R2021-338

Moved By: Jeff McLaren

Seconded by: Marianne Stickland

Be it resolved the Council for the Township of Strong hereby adopt the Asset Management Plan for the Township of Strong dated October 22, 2021, prepared by Watson & Associates Economists Ltd.

Carried

6.0 Comments/Communications/Correspondence

6.1 Cathy Still, Mayor of the Village of Burk's Falls – Request for Support re: Cost to bring Physiotherapy to Almaguin Highlands

R2021-339

Moved By: Marianne Stickland

Seconded by: Jody Baillie

Be it resolved that the Council for the Township of Strong have received and reviewed correspondence dated October 5, 2021 from Village of Burk's Falls Mayor, Cathy Still; and

Hereby approve a contribution of \$606.81, which represents 1/10 of the rent for a 6 month period to support a physiotherapist opening a practice at the Almaguin Highlands Health Centre.

Carried

6.2 Labour Market Group – September 2021 Newsletter

Received

6.3 CN Rail – News Release: CEO Retirement

Received

6.4 AMO Policy Update – OMPF Allocations & LTC Development Call

Received

6.5 Graydon Smith, AMO President – AMO Annual Report re: CCBF

Received

6.6 Sylvia Jones, Solicitor General – Community Safety & Well-Being Plan Update

Received

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6.7 Ministry of Environment, Conservation & Parks – Environmental Assessment Act Modernization

Received

6.8 Good Roads Board of Directors – Call for Nominations 2022-2023

Received

6.9 Comment Forms: October 12 – 22

Comments with works completed have been responded to. Albert Street and Pevensey Road are scheduled for grading.

7.0 Report of Committees

7.1 SSJ Recreation Committee – October 7

Received

7.2 Almaguin Community Economic Development Committee – October 18

Received

7.3 Almaguin Recycling Initiative (Hazmat) – October 20

Received

8.0 Discussion Items

8.1 Operations Update – COVID-19

The Clerk Administrator provided an update from the Province regarding the release of the Plan to Safely Reopen Ontario.

8.1.1 Ministry of Municipal Affairs & Housing – Enhanced COVID-19 Vaccine Certificate QR Code and Verify Ontario App

Arena staff have been using the Verify Ontario App.

8.2 Active Transportation Funding – Approve Application R2021-341

Moved By: Jeff McLaren

Seconded by: Jason Cottrell

Be it resolved that the Council for the Township of Strong hereby approve an application to the Active Transportation Fund for park fitness equipment, pending approval of the CCRF funding application; And that Council acknowledges grants are up to 60% funded for capital projects, with a municipal contribution of 40%.

Carried

8.3 Royal Canadian Legion Branch 467 – Approve Remembrance Day 2021 Wreath Donation

R2021-342

Moved By: Marianne Stickland

Seconded by: Jeff McLaren

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Be it resolved that the Council for the Township of Strong hereby purchase a wreath in the amount of \$60.00 for the Royal Canadian Legion BR 467 to be laid at the Remembrance Day service on November 11.

Carried

9.0 Staff Reports

9.1 Caitlin Haggart, Clerk Administrator

9.1.1 Award Cleaning Contract

R2021-343

Moved By: Marianne Stickland Seconded by: Jeff McLaren

Be it resolved that the Council for the Township of Strong hereby reward the Township Cleaning contract to See-It-Through Professional Cleaning Service at a cost of \$30.00/hour for a maximum of 6 hours per week.

Carried

9.1.2 Municipal Modernization Intake

R2021-344

Moved By: Jason Cottrell Seconded by: Jeff McLaren

Be it resolved that the Council for the Township of Strong have received and read Staff Report 2021-06 dated October 26, 2021 regarding Municipal Modernization Program, Intake 3 project funding opportunity; and that

Council approve an application to the Municipal Modernization Program, Intake 3 - Implementation Stream for digitalization modernization and electronic records management system for Township of Strong records.

Carried

10.0 Council Member Reports

Councillor Stickland requested Oakridge Drive Street Light and maintenance on the next Council Agenda.

11.0 Public Meeting/Notice

None

12.0 By-Laws

12.1 By-law 2021-038 - Appoint Alternate By-Law Enforcement Officer

R2021-344

Moved By: Jason Cottrell Seconded by: Jeff McLaren

Be it resolved that the Council for the Township of Strong have reviewed By-Law 2021-038 being a by-law to appoint a By-law Enforcement Officer and fix the terms of such employment;

And that the Council for the Township of Strong support this by-law and hereby authorize the Clerk and the Mayor to sign this by-law and affix the seal of the Corporation thereto.

Carried

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12.2 Repeal By-Law 2021-035 Zoning By-law Amendment (4 Elizabeth St) and By-Law 2021-036 Enter into Site Plan Agreement (4 Elizabeth St) R2021-345

Moved By: Marianne Stickland Seconded by: Jeff McLaren

Be it resolved that the Council for the Township of Strong hereby repeal By-law 2021-035 and 2021-036 with respects to a Zoning By-law Amendment and Site Plan Agreement until such time as the applicant clarifies requirements with the environmental firm.

Carried

12.3 Housekeeping Amendment – Dog Licensing R2021-347

Moved By: Jody Baillie Seconded by: Jeff McLaren

Be it resolved that the Council for the Township of Strong hereby approve housekeeping amendment to By-law 2016-009 to the following sections:

Section 2b) changed to: The License shall be taken out by the owner who is issued a dog tag, which shall be valid for the lifetime of the individual dog for which the license was originally obtained;

Section 2c) changed to: The cost of the dog tag shall be as prescribed in the Township of Strong Tariff of Fees By-law, which may be amended by Council from time to time and shall not affect the remaining sections of this By-law;

Section 2f) changed to: the replacement fee for a dog tag shall be as prescribed in the Township of Strong Tariff of Fees By-law, which may be amended by Council from time to time and shall not affect the remaining sections of this By-law;

Schedule A (Fees) – Reference Tariff of Fees By-law

Carried

12.4 Housekeeping Amendment – Cemetery By-Law R2021-348

Moved By: Jeff McLaren Seconded by: Jody Baillie

Be it resolved that the Council for the Township of Strong hereby approve housekeeping amendment to By-law 2021-027 to the following sections, as required by the Bereavement Authority of Ontario:

Section 1 Definitions:

Replace - CARE AND MAINTENANCE FUND: It is a requirement under the Funeral, Burial and Cremation Services Act, 2002 (FBCSA) and Ontario Regulation 30/11 and 184/12 (O. Reg. 30/11 & 184/12) that a prescribed amount or a percentage of the purchase price (excluding tax) of all interment and scattering rights sold, transferred,

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assigned or permitted; and prescribed amounts for monuments and markers, is contributed into the care and maintenance fund. If no scattering rights are sold but scattering is permitted a prescribed amount must be contributed to the fund when the scattering is conducted. Interest earned from this fund is used to provide care and maintenance of lots, plots, markers and monuments at the cemetery.

Replace - CONTRACT: For purposes of these by-laws, all purchasers of interment or scattering rights, or other cemetery supplies and services must receive a copy of the contract they and the cemetery operator have signed detailing the obligations of both parties, and acknowledging receipt and acceptance of the cemetery by-laws, a copy of the Consumer Information Guide and the Price List.

Section 2.4a) replace with - Vehicles: No vehicle of any kind will be allowed in any part of the cemetery except on the roadways, without the permission of the Administrator. No person may drive any vehicle at a speed **in excess of 15 kilometres per hour**. The owners of vehicles which cause damage to the cemetery shall be liable to the Municipality for the cost of repair of any damage caused by their vehicle.

Section 2.4c) replace with - Dogs, Cats, Pets, etc.: No person shall permit a dog, cat, horse or other pet to enter into or remain within a cemetery. A Guide or Service animal, that has been bred and trained, to assist a physically challenged individual will be allowed in the cemeteries. The owner is responsible for cleaning up after their pet.

Add - Section 2.6b)iv) All by-laws and by-law amendments are subject to the approval of the Registrar, FBCSA and the BAO.

Add - Section 2.9 Provincial Legislation a) Section 110 of O. Reg. 30/11 requires all cemeteries and crematoriums to maintain a public register that is available to the public during regular office hours.

Carried

**12.5 Housekeeping Amendment – Fees By-Law
R2021-349**

Moved By: Marianne Stickland

Seconded by: Jeff McLaren

Be it resolved that the Council for the Township of Strong hereby approve housekeeping amendment to By-law 2021-011 to the following schedules: Amend Schedule B - remove current license/tag fees (row 1 to 4). Replace with Lifetime Dog License/Tag \$30;

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Amend Schedule C - Casket Lot¹ change from \$225 to \$200 – allows 1 full casket or 2 cremations with 2 Internment Rights Certificates; Casket Lot² – allows for additional 2 cremations, with 3 Internment Rights Certificates.

Carried

13.0 Closed Session

R2021-350

Moved By: Jeff McLaren

Seconded by: Jody Baillie

Be it resolved that the Council for the Township of Strong enter into a Closed Session of Council as per the Municipal Act, C. 25, S.O. 2001 as amended, Section 239(2)(d) labour relations or employee negotiations; Staffing Matters; at 8:53 p.m.

Carried

The Council for the Township of Strong resumed the regular meeting of Council at 9:05 p.m. The Mayor reported that Council discussed the matters it was permitted to under the resolution authorizing the public exclusion.

14.0 Adjournment

R2021-351

Moved by: Jeff McLaren

Seconded by: Marianne Stickland

Be it resolved that the Council for the Township of Strong hereby adjourn the regular meeting at 9:06 p.m. until the regular meeting scheduled on November 9, 2021 at 5:30 p.m.

Carried

Mayor, Kelly Elik

Clerk Administrator, Caitlin Haggart