

**TOWNSHIP OF STRONG
COUNCIL MEETING
ON OCTOBER 13, 2020
AT 5:30 P.M.
PUBLIC MEETING AT 7:00 P.M. – ZONING BY-LAW AMENDMENT**

NOTICE: Council will be allowing a maximum of 4 members of the public to attend Council meetings in person effective August 11, 2020, in order to ensure physical distancing requirements by the Province. If you wish to attend, please pre-register with the Administration Office info@strongtownship.com or 705-384-5819.

Council Members Present: Mayor Kelly Elik (electronic), Deputy Mayor Jody Baillie (in person), Councillors Jason Cottrell (electronic – connected at 5:50 PM-6:45PM), Jeff McLaren (in person) and Marianne Stickland (in person).

Absent:

Staff Present: Chris Fraser, Municipal Law Enforcement Officer (in person – 5:30PM to 6:15PM)

Guests: Lee McConnell (electronic – 5:30PM to 8:04PM), Derrick Johnstone (in person, 6:37PM to 7:10PM) Paul Goodridge (electronic – 7:00PM to 7:46PM)

1.0 Meeting Declared Open at 5:30 PM by Deputy Mayor Baillie
R2020-231

Moved By: Marianne Stickland

Seconded by: Jeff McLaren

Be it resolved that the Council for the Township of Strong hereby appoint Deputy Mayor Jody Baillie as Chair for the October 13, 2020 regular meeting of Council as the Mayor is attending electronically, pursuant to Section 3.5 of Procedural By-law 2011-08.

Carried

2.0 Pecuniary Interest Declared

Councillor McLaren made the following declaration:

I, Jeff McLaren, declare a pecuniary interest in item 11.1 and 12.1 on the Council agenda. I am making this declaration because I priced framing for the house. I confirm I will not vote on the matter, I will not take part in discussion on any question in respect of the matter, and I will not attempt in any way whether before, during or after the meeting to influence the voting on any such question.

3.0 Adoption of Agenda
R2020-232

Moved by: Jeff McLaren

Seconded by: Marianne Stickland

Be it resolved that the Council for the Township of Strong approve the October 13, 2020 meeting agenda as circulated.

Carried

4.0 Adoption of Minutes
4.1 R2020-233

Moved by: Kelly Elik

Seconded by: Marianne Stickland

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Be it resolved that the Council for the Township of Strong adopt the Minutes of the September 22, 2020 special meeting; and the September 22, 2020 regular meeting; as circulated.

Carried

4.2 Business Arising from Minutes

None

5.0 Delegation

None

6.0 Comments/Communications/Correspondence

6.1 Jacque Wareham, Contact North - Online Learning

Received

6.2 Sylvia Jones, Solicitor General, Minister Responsible for Anti-Racism – Program Update

Received

6.3 Phil Whitton, Superintendent Commander, Municipal Policing Bureau, OPP – 2021 Annual Billing Statement Package

Received

6.4 Municipality of Magnetawan – Request for Support re: EMS Supplemental Levy

The Clerk Administrator advised the Supplemental Levy was paid in the accounts payable after the September 22, 2020 meeting, however the remainder of the usual payment can be held if Council is in support of reconsideration after receiving the resolution from the Municipality of Magnetawan.

R2020-234

Moved By: Jeff McLaren

Seconded by: Marianne Stickland

WHEREAS, The Corporation of the Township of Strong received correspondence from the Town of Parry Sound regarding a Supplemental Emergency Medical Services Levy indicating cost overruns have occurred due to significant increases in needed Personal Protective Equipment (including higher than usual costs for PPE), COVID related sick time and overtime costs associated with sick time; and

WHEREAS, there is a request for funding from the contributing municipalities in the total additional amount of \$450,00 apportioned to each municipality with the Township of Strong's share billed at \$9,439.59 in additional costs; and

WHEREAS, the Town of Parry Sound is requesting municipalities use the funds received from the Safe Restart Funding – Phase 1; and

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WHEREAS, The Township of Strong understands that the monies received by the municipalities through the Safe Restart Finding is to address their own operation pressures and local needs in dealing with COVID-19, not those for other agencies; and

WHEREAS there was no itemized listing of the funds received by the Town of Parry Sound;

NOW THEREFORE BE IT RESOLVED that the Township of Strong supports the Municipality of Magnetawan's Resolution No. 2020-139 Passed September 23, 2020 that the Town of Parry Sound should petition the Province for these funds rather than a Supplemental Levy to the municipalities now or in the future.

Carried

6.4.1 Township of Machar – Support Resolution

Received

6.4.2 Township of McMurrich Monteith – Support Resolution

Received

6.5 North Bay Parry Sound District Health Unit Board of Health – Resolution re: Reduction of 2020 Municipal Levy

Received. Councillor Stickland advised that the final monthly payment has been reduced as government funding was received to offset the Municipal Levy.

6.6 Paul Dubé, Ombudsman of Ontario – 2019-2020 Annual Report

Received

6.7 Steve Clark , Minister of Municipal Affairs & Housing – Safe Restart Funding

Received

6.8 Village of Sundridge – Community Safety Zones

Received

6.9 Comment Forms – September 10 – October 1

Municipal Law Enforcement Officer, Chris Fraser, discussed comment forms with respect to "Air BnB" units. Council directed staff to send a letter to the property owner to confirm compliance to municipal by-laws. No other action was requested at this time.

7.0 Report of Committees

7.1 Central Almaguin Planning Board – September 16

Received

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7.2 Joint Building Committee – September 17

Received

7.2.1 Municipal Zoning Compliance Form

Received. No comments or questions at this time.

7.3 Almaguin Community Economic Development Committee – September 21

Minutes not received to date.

7.3.1 Digital Main Street Phase 2

Received

7.3.2 Brand Strategy Timeline

Received

7.4 Sundridge Strong Union Public Library – September 24

Received

7.5 SSJ Arena Committee – October 7

Received. Councillor Stickland advised the arena would be open for rentals on October 14, 2020.

8.0 Discussion Items

8.1 Operations Update – COVID-19

8.1.1 Mandatory Screening

The Clerk Administrator advised that an app option is being researched to alleviate paper use for daily screening. Most options are expensive but the Federal Government has a self-assessment app which can be sent via text or email.

8.1.2 Emergency Pandemic Leave

R2020-235

Moved By: Kelly Elik

Seconded by: Marianne Stickland

Whereas the Council for the Township of Strong approved an Emergency Pandemic Leave for all Full-Time and Part-Time Employees for a period of 2 weeks of their regular or typical hours on March 26, 2020 by R2020-079; and

Whereas the COVID-19 Pandemic continues and is anticipated to extend to 2021;

Therefore be it resolved that the Council for the Township of Strong hereby renew the Emergency Pandemic Leave on January 1, 2021; *and Further that any balance of the Emergency Pandemic Leave remaining at the end of the 2020 fiscal year shall not carry forward to 2021*.*

Carried

**added per Motion to Amend R2021-0523 on February 23, 2021.*

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**8.2 Central Ontario Orthophotography Project – Intent to Commit to Funding
R2020-236**

Moved By: Jason Cottrell

Seconded by: Kelly Elik

Be it resolved that the Council for the Township of Strong have hereby received and read correspondence from the Ontario Ministry of Natural Resources and Forestry dated September 30, 2020 in regards to Central Ontario Orthophotography (aerial photography) which is used in the Township GIS program; and

That Council hereby direct the Clerk Administrator to sign the Letter of Intent on behalf of the Township and verify the minimum funding contribution of \$1000.00; and

That final calculations on funding will be provided once determined, and the Council for the Township of Strong may withdraw at any time.

Carried

Pursuant to Procedural By-law 2011-08, Council proceeded to Item 11.0 to declare the Public Meeting Open at 7PM. Council took a brief recess at 6:45PM to allow sign in and screening of in-person attendees.

8.3 Pre-Consultation Application – Severance Con 3 Lot 31 Kents Mill Rd

8.3.1 Jacqueline Brown, District Planner MNRF- Technical Comments

R2020-240

Moved By: Kelly Elik

Seconded by: Marianne Stickland

Whereas the Council for the Township of Strong have hereby read and received the following with respects to the pre-consultation for severance for lands known as Concession 3 Lot 31 on Kent's Mill Road:

- RiverStone Environmental Solutions Inc. Environmental Impact Study (EIS) 2019-094 dated January 2020;
- Municipal Planning Services Ltd. Memo dated September 4, 2020;
- Jaclyn Brown, District Planner for MNRF Parry Sound District – Technical Comments and Observations dated September 25, 2020;

Therefore be it resolved that the Council for the Township of Strong hereby accept the recommendation from consultant planner Municipal Planning Services Ltd., and, support the creation of 2 lots (lot 2 and 3 as identified in EIS Figure 3 dated February 11, 2020) instead of three lots, provided the lot size is reduced to 1 hectare in area and the available development area (approx. 25,000 ft²/lot) is divided evenly between the two lots; and

That the applicant be required to provide a flood analysis in accordance with Section C5.2.3 of the Official Plan for Council's review and consideration before the application for consent be considered for endorsement by the Township.

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Carried**

8.4 Municipal Planning Services – Con 5 Pt Lot 11, Muskoka Rd. re: Tuckey Consent

**8.4.1 MECP D-2 Guideline Study AEC 20-290
R2020-242**

Moved By: Marianne Stickland Seconded by: Jeff McLaren

Be it resolved that the Township of Strong hereby invite Paul Goodridge to speak to item 8.4 and 8.4.1 pursuant to section 7.8 of the Township of Strong Procedural By-law 2011-08.

Carried

Mr. Goodridge provided a brief overview of the current property features and detail of the proposed severance. The retained lot was proposed having 20m frontage in order to maintain the access for the dwelling and horse paddock on the severed lot. Mr. Goodridge will work with his client on adjusting the frontage, if required.

R2020-242

Moved By: Marianne Stickland Seconded by: Jeff McLaren

Whereas the Council for the Township of Strong deferred the application for consent for lands known as Concession 5 Part Lot 11, known as 573 Muskoka Road pending receipt of a MECP D-2 Assessment Study on July 28, 2020 by R2020-189;

Whereas the Council for the Township of Strong have hereby received and read the MECP D-2 Guideline Study by Azimuth Environmental Consulting Inc. dated September 2020; and

Whereas the Council for the Township of Strong have hereby received and read the Memo from Municipal Planning Services Ltd. dated October 2, 2020;

Therefore be it resolved that the Council for the Township of Strong hereby accept the recommendation from the consultant planner Municipal Planning Services Ltd. and approve the proposed consent to sever one new lot in such a manner that each the severed and retained lands each have a resultant frontage of between 30 and 50 meters; and

Further that the severed and retained lots be subject to a rezoning as a condition as consent to address deficient lot frontage and any other matter of non-compliance that may need to be addressed.

Carried

9.0 Staff Reports

**9.1 Brian Dumas, CBO – September Permit Report
Received**

10.0 Council Member Reports

None

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11.0 Public Meeting/Notice

**11.1 Public Meeting – Zoning By-law Amendment: 890 Highway 124
R2020-237**

Moved By: Marianne Stickland

Seconded by: Kelly Elik

Be it resolved that the Council for the Township of Strong hereby close the regular meeting of Council to declare an Open Public Meeting to discuss Zoning By-law Amendment for 890 Highway 124.

Carried

Conflict of Interest Declared and Seat Vacated: Jeff McLaren

Dep Mayor: This is a Public Meeting under Section 34 of the Planning Act for a Zoning By-law Amendment. The purpose of this meeting is to ensure that sufficient information is made available to enable members of the public to understand the amendment that is being considered by Council. If you wish to be notified of Council's decision, please ensure you sign the sheet at the entrance and clearly print your Name & mailing address.

The format of this meeting will begin with the Mrs. Haggart, outlining the method by which notice of this meeting was given. Mrs. Haggart will then list the written submissions received by Council regarding the proposed amendments.

After a presentation from the applicant, I will seek comments from the floor. The meeting will then conclude with an opportunity for all parties that made a presentation to make final comments if they wish.

It is noted that in order to appeal any decision of Council to the Ontario Municipal Board, the appellant must have outlined comments or concerns at the public meeting or submitted comments and concerns to Council in writing.

Clerk: Notice of this Public Meeting was given by advertising the application on the municipal website, posted at the office and the notice mailed on September 21, 2020 to all persons and public bodies as prescribed under the applicable Ontario Regulations.

As of 4:00 today, the Municipality has received

- a total of 0 comment forms asking for a copy of the decision,
- 0 written requests that they be allowed to speak at the meeting and
- 0 written submissions from agencies:

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Dep Mayor: I will now to introduce the application and explain the amendment process set out under the Planning Act.

The purpose of the proposed zoning amendment is to adjust the zone boundary of the Extractive Industrial Pit (M2-P) Zone to match the approved Aggregate Resources Act license area and to provide relief from Section 4.3.3.2 of the Zoning By-law to permit the construction of a dwelling.

Could I ask that the applicant and/or their representative to identify themselves and state their names and provide a brief presentation on the proposal?

Derrick Johnstone provided a brief overview of his application.

Dep Mayor: Are there any other persons present who wish to make an oral presentation or provide written submissions with respect to the proposed by-law? If so, please clearly state your name and address for the record.

No comments from attendees.

Dep Mayor: Does any member of Council have a question on the proposed amendment?

No Questions from Council

Dep Mayor: Does the applicant have any closing remarks?

No closing remarks.

Dep Mayor; Council will consider all matters placed before it prior to coming to a decision on the proposed zoning amendment. This Public Meeting is now over. Thank-you for your attendance. The time is now: 7:06 p.m.

R2020-238

Moved By: Kelly Elik

Seconded by: Marianne Stickland

Be it resolved that the Council for the Township of Strong hereby close the Public Meeting of Council and resume the regular meeting of Council at 7:07 p.m.

Carried

Conflict of Interest Declared and Seat Vacated: Jeff McLaren

12.0 By-Laws

12.1 2020-014 Zoning By-law Amendment – 890 Highway 124

R2020-239

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Moved By: Marianne Stickland Seconded by: Kelly Elik

Be it resolved that the Council for the Township of Strong have read By-Law 2020-014 being a by-law to approve a Zoning By-law Amendment for lands located in Lot 7 Concession 9, known as 890 Highway 124;
And that Council for the Township of Strong hereby authorize the Deputy Mayor and Clerk Administrator to sign this by-law and affix the Seal of the Corporation thereto.

Carried

Conflict of Interest Declared and Seat Vacated: Jeff McLaren

12.2 2020-015 Enter into Agreement with EPRA re: Electronic Waste and Batteries for 483 Forest Lake Road

R2020-243

Moved By: Jeff McLaren Seconded by: Kelly Elik

Be it resolved that the Council for the Township of Strong have read By-Law 2020-015 being a by-law to enter into an agreement with Electronic Products Recycling Association (EPRA) for the management and recycling of waste electronics and batteries at 483 Forest Lake Road;
And that Council for the Township of Strong hereby authorize the Deputy Mayor and Clerk Administrator to sign this by-law and affix the Seal of the Corporation thereto.

Carried

12.3 2020-016 Execute Collective Agreement with CUPE Local 4616-05

R2020-244

Moved By: Kelly Elik Seconded by: Marianne Stickland

Be it resolved that the Council for the Township of Strong have read By-Law 2020-016 being a by-law to execute a Collective Agreement with C.U.P.E./Local 4616-05 for the period of January 1, 2020 to December 31, 2022;
And that Council for the Township of Strong hereby authorize the Deputy Mayor and Clerk Administrator to sign this by-law and affix the Seal of the Corporation thereto.

Carried

12.4 2020-017 Appoint CEMC & Alternate CEMC

R2020-245

Moved By: Kelly Elik Seconded by: Marianne Stickland

Be it resolved that the Council for the Township of Strong have read By-Law 2020-017 being a by-law to appoint a Community Emergency Management Coordinator (CEMC) and Alternate Community Emergency Management Coordinator;
And that Council for the Township of Strong hereby authorize the Deputy Mayor and Clerk Administrator to sign this by-law and affix the Seal of the Corporation thereto.

Carried

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**12.5 2020-018 Emergency Management Program
R2020-246**

Moved By: Jeff McLaren

Seconded by: Marianne Stickland

Be it resolved that the Council for the Township of Strong have read By-Law 2020-018 being a by-law requiring an Emergency Management Program for the Protection of Public Safety, Health, the Environment, the Critical Infrastructure and Property, and to Promote Economic Stability and a Disaster-resilient Community;

And that Council for the Township of Strong hereby authorize the Deputy Mayor and Clerk Administrator to sign this by-law and affix the Seal of the Corporation thereto.

Carried

13.0 Closed Session

R2020-247

Moved By: Marianne Stickland

Seconded by: Kelly Elik

Be it resolved that the Council for the Township of Strong enter into a Closed Session of Council as per the Municipal Act, C. 25, S.O. 2001 as amended, Section 239(2)(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; Public Highway matters; and Section 239(2)(b) personal matters about an identifiable individual, including municipal or local board employees; MLEO Staffing Matter at 8:05 p.m.

Carried

The Council for the Township of Strong resumed the regular meeting of Council at 8:12 p.m. The Deputy Mayor reported that Council discussed the matters it was permitted to under the resolution authorizing the public exclusion.

14.0 Adjournment

R2020-248

Moved by: Kelly Elik

Seconded by: Marianne Stickland

Be it resolved that the Council for the Township of Strong hereby adjourn the regular meeting at 8:14 p.m. until the regular meeting scheduled on October 27, 2020 at 5:30 p.m.

Carried

Deputy Mayor, Jody Baillie

Clerk Administrator Caitlin Haggart